

**MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS
HELD FEBRUARY 18, 2020**

- I. President Byrne called the meeting to order at 7:00 PM.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Marquardt, Schultz, Oppenheim, Takaoka, and Brown. Trustee Koch was absent. A quorum was established.

Also present were: Village Manager Fleischhauer, Assistant Village Manager Petrillo, Chief Kreis, Public Works Director Brown, Director of Community Development Atkinson, Finance Director Fairbairn, Ed McKee of Lauterbach and Amen, Village Attorney Ferolo and Recording Secretary Koehl

- III. The Pledge of Allegiance was given.
- IV. Citizens Wishing to Address the Board
- V. Officials Reports

A. Village President

1. Proclamation Retirement Commander Vincent P. Utter was read.

B. Village Manager

C. Assistant Village Manager

D. Finance Director/Treasurer

1. Comprehensive Annual Financial Report and Management Letter

Finance Director Fairbairn passed out copies of CAFR and Management letter to the Board and introduced the Auditor Tom Siwicki from Sikich LLC.

Mr. Siwicki gave a brief overview and report to the Board. He stated that the Village received an unmodified opinion and asked the Board to reach out to him, if there were any questions or concerns that they had.

Trustee Koch arrive at 7:11 PM.

2. FY 2020/2021 Municipal Compliance Report for Police Pension Fund was made available and was discussed.

E. Chief of Police

F. Public Works Director/Village Engineer

G. Director of Community Development

VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-I and K. Item J was pulled and voted on separately. Motion by Trustee Schultz, second by Trustee Takaoka, to approve the Omnibus Vote Agenda Items A-I and K.

Roll call vote:

AYES: 7 – Brown, Oppenheim, Takaoka, Marquardt, Koch, Schultz, Byrne

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

A. DEPARTMENT REPORTS

1. POLICE DEPARTMENT REPORT – DECEMBER 2019

B. APPROVAL OF VOUCHER LIST OF BILLS DATED FEBRUARY 18, 2020 IN THE AMOUNT OF \$394,947.89

C. APPROVAL OF VILLAGE BOARD MINUTES OF FEBRUARY 4, 2020

D. APPROVAL AND PASSAGE OF ORDINANCE 2020-020 AN ORDINANCE WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING A CONTRACT WITH KELLENBERGER PLUMBING & UNDERGROUND, INC. FOR AN AMOUNT NOT TO EXCEED \$17,390

E. APPROVAL AND PASSAGE OF ORDINANCE 2020-021 AN ORDINANCE ABATING THE TAX HERETO LEVIED FOR THE YEAR 2019 TO PAY THE PRINCIPAL AND INTEREST ON \$3,790,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2005, OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS

F. APPROVAL AND PASSAGE OF ORDINANCE 2020-022 AN ORDINANCE GRANTING APPROVAL OF SITE, LANDSCAPE AND ARCHITECTURAL PLANS TO ALLOW EXPANSION OF THE EXISTING BUILDING ON PROPERTY LOCATED AT 645 FOREST EDGE DRIVE, IN THE VILLAGE OF VERNON HILLS, LAKE COUNTY

G. APPROVAL AND PASSAGE OF RESOLUTION 2020-003 A RESOLUTION GRANTING APPROVAL TO OPERATE AN OUTDOOR SPECIAL EVENT FOR HAWTHORN MALL LOCATED AT 122 HAWTHORN CENTER

H. APPROVAL AND PASSAGE OF RESOLUTION 2020-004 A RESOLUTION ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT AND MANAGEMENT LETTER FOR FISCAL YEAR ENDED APRIL 30, 2019

I. APPROVAL AND PASSAGE OF RESOLUTION 2020-005 A RESOLUTION ACCEPTING THE MUNICIPAL COMPLIANCE REPORT FOR THE VERNON HILLS POLICE PENSION FUND FOR FISCAL YEAR ENDING APRIL 30, 2019

K. REQUEST FROM CAMP DUNCAN TO HOLD SEND A KID TO CAMP TAG DAY FUNDRAISER ON MAY 30 AND JUNE 6, 2020 IN THE VILLAGE OF VERNON HILLS

Item J was pulled and voted on separately due to updated information on the purchase order attachment. The amended purchase order changed the number of cameras from 11 to 10 and the usage fees from \$22,000.00 per year to \$20,000.00 per year.

President Byrne called for a motion to approve item J, Resolution 2020-006 as amended. Motion by Trustee Schultz, second by Trustee Koch, to approve item J, Resolution 2020-006 with the amended information as 10 cameras and the usage fees \$20,000.00.

Roll call vote:

AYES: 7 – Marquardt, Schultz, Brown, Koch, Takaoka, Oppenheim, Byrne

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

J. APPROVAL AND PASSAGE OF RESOLUTION 2020-006 A RESOLUTION APPROVING A PURCHASE ORDER AND TERMS AND CONDITIONS BETWEEN THE VILLAGE OF VERNON HILLS AND FLOCK GROUP, INC., FOR THE INSTALLATION, MAINTENANCE AND USE OF AUTOMATIC LICENSE PLATE READERS

VII. Unfinished/Additional Business

VIII. New Business/Communications

Trustee Schultz asked that the March 18, 2020 be rescheduled to March 17, 2020. The Board discussed the change and agreed to reschedule to March 17, 2020 at 7:00 PM.

Trustee Oppenheim inquired about the Huntington Drive information and where it is available. Staff advised that information is now currently available on the Village website under News, and information will also be going out to residents via the Village Voice Newsletter.

IX. Recess/Adjournment

Motion by Trustee Schultz, second by Trustee Marquardt, to adjourn the Board Meeting. There will be no Committee of the Whole meeting.

Roll call vote:

AYES: 7 – Byrne, Koch, Schultz, Brown, Marquardt, Oppenheim, Takaoka

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 – None

Motion carried.

The Village Board meeting was adjourned at 7:48 PM.

Approved this 3rd day of March 2020.


Mark Fleischhauer, Village Manager


Roger Byrne, Village President