

**MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD  
OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY,  
ILLINOIS HELD MARCH 16, 2021**

- I. President Byrne called the meeting to order at 7:01 PM.
- II. Roll call indicated the following Board Members present: President Byrne, Trustees Koch, Forster, Schultz, Marquardt, Oppenheim, and Takaoka. A quorum was established.

Also present were: Village Manager Fleischhauer, Assistant Village Manager Petrillo, Director of Community Development Atkinson, Public Works Director Brown, Chief Kreis, Attorney Ferolo, Village Attorney Forte, and Recording Secretary Koehl.

- III. The Pledge of Allegiance was given.

- IV. Citizens Wishing to Address the Board

- V. Officials Reports

- A. Village President

- B. Village Manager

1. Declaration 21-06 - Continuation of a State of Emergency in the Village of Vernon Hills  
Village Manager Fleischhauer advised that the State of Emergency in the Village of Vernon Hills is extended until April 7, 2021 per Declaration 21-06.

2. Reminder that the next Board meeting will take place on Wednesday, April 7, 2021 due to elections.

3. Village Manager Selection Process Update

Village Manager Fleischhauer gave an update on the process and advised that 76 applications have been received. GovHR is in the process of conducting preliminary screening interviews and assessing the viability of all candidates that have applied. They will tentatively submit a list to the Village on April 1, and will be meeting with Village Board members and staff to explain how they reached their conclusions.

Village staff will then review the presented candidates and try to reduce the number of candidates to four to five applicants, which will then be invited to come in for interviews on or around April 12. Following these initial interviews, staff will be able to narrow down the list and two to three candidates can be invited to come in to be interviewed by the Board during Executive Session if so desired.

Village Manager Fleischhauer asked Board members how involved in the process they would like to be. There was consensus of the Board that two members of the Board and Village staff will be involved with the GovHR presentation of the 8-10 viable candidates. These applications will then be forwarded to Department Heads to narrow down the list to four or five candidates to present to the Board for the Interview Process.

- C. Assistant Village Manager

- D. Finance Director/Treasurer

- E. Chief of Police

1. Flock Camera Update

Chief Kreis gave an update to the Board on the current success of the Flock camera system. He stated that the system alerted our dispatch center to a stolen car in one of our neighborhoods and our dispatchers alerted our officer as well as officers from a neighboring department.

The suspect vehicle was located at one of our gas stations, and a traffic stop was made. After initial contact was made with the suspect, it was determined that the offender, a convicted felon was in possession of the stolen vehicle, had a loaded firearm in his possession, was in possession of a controlled substance as well as having an outstanding arrest warrant. Chief Kreis stated that this was a successful arrest due to the use of the Flock camera system. The cameras are very helpful and thinks that there will be many more success stories to share in the future.

F. Public Works Director/Village Engineer

G. Director of Community Development

#### VI. Omnibus Vote Agenda

President Byrne called for a motion to approve the Omnibus Vote Agenda Items A-I.

Motion by Trustee Schultz, second by Trustee Marquardt to approve the Omnibus Vote Agenda Items A-I.

Roll call vote:

AYES: 7 – Marquardt, Forster, Oppenheim, Koch, Takaoka, Schultz, Byrne

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

#### **A. DEPARTMENT REPORTS**

- 1. FINANCE & TREASURER'S REPORT – JANUARY 2021 (DETAIL AT END OF REPORT)**
- 2. POLICE DEPARTMENT REPORT – FEBRUARY 2021**

**B. APPROVAL OF VOUCHER LIST OF BILLS DATED MARCH 16, 2021 IN THE AMOUNT OF \$2,414,000.07**

**C. APPROVAL OF THE MINUTES OF THE REGULAR VILLAGE BOARD MEETING OF MARCH 2, 2021**

**D. APPROVAL AND PASSAGE OF ORDINANCE 2021-032 AN ORDINANCE AWARDDING THE 2021-2023 TURF WEED CONTROL & FERTILIZER SERVICES BID AND MULTI-YEAR CONTRACT TO ETERNALLY GREEN LAWNCARE FOR AN AMOUNT NOT TO EXCEED \$15,000 (PW DIR BROWN)**

**E. APPROVAL AND PASSAGE OF ORDINANCE 2021-033 AN ORDINANCE AWARDDING THE CONTRACTUAL STREET SWEEPING SERVICES BID AND MULTI-YEAR CONTRACT TO TKG ENVIRONMENTAL SERVICES GROUP, LLC FOR AN AMOUNT NOT TO EXCEED \$60,000 (PW DIR BROWN)**

**F. APPROVAL AND PASSAGE OF ORDINANCE 2021-034 AN ORDINANCE AWARDDING THE 2021 JOINT BID ROAD REHABILITATION PROGRAM TO PETER BAKER & SON COMPANY FOR AN AMOUNT NOT TO EXCEED \$1,100,000 (PW DIR BROWN)**

**G. APPROVAL AND PASSAGE OF ORDINANCE 2021-035 AN ORDINANCE AWARDDING THE 2021-2023 FURNISH & DELIVER FUEL BID AND TWO-YEAR CONTRACT TO**

**PETROLEUM TRADERS CORP. FOR AN AMOUNT NOT TO EXCEED \$222,000 (PW DIR BROWN)**

**H. APPROVAL AND PASSAGE OF ORDINANCE 2021-036 AN ORDINANCE AUTHORIZING APPROVAL OF EXPENDITURES TO COUNTRYSIDE FIRE PROTECTION DISTRICT FOR THE NET SURPLUS OF DISPATCH SERVICES REVENUES FROM THE VILLAGE OF LIBERTYVILLE AND E-911 FEES IN AN AMOUNT NOT TO EXCEED \$60,309 (CHIEF KREIS)**

**I. APPROVAL AND PASSAGE OF ORDINANCE 2021-037 AN ORDINANCE AMENDING ORDINANCE 2020-113 AUTHORIZING AN INCREASE IN EXPENDITURES TO STEINER ELECTRIC COMPANY FROM \$128,000 TO \$170,000 FOR THE PURCHASE OF MISC. BUILDING MAINTENANCE SUPPLIES, HOLIDAY LIGHTING AND STREET LIGHTING SERVICES THROUGHOUT THE FY2021 BUDGET YEAR (PW DIR BROWN)**

VI. Unfinished/Additional Business

**1. APPROVAL AND PASSAGE OF RESOLUTION 2021-005 A RESOLUTION IN SUPPORT OF ILLINOIS HOUSE BILL 3372 – AMENDING THE FLAG DISPLAY ACT BY ADDING SECTION 11**

At the March 2 Village Board Meeting, staff was asked to draft a resolution in support of HB 3372, a bill that would limit the amount of time that our National Flags could remain at half-staff.

President Byrne called for a motion to approve the Resolution 2021-005.

Motion by Trustee Koch, second by Trustee Marquardt to approve Resolution 2021-005 in support of House Bill 3372, a bill that would limit the amount of time that our National Flags could remain at half-staff.

Roll call vote:

AYES: 7 – Schultz, Koch, Takaoka, Oppenheim, Marquardt, Forster, Byrne

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

Trustee Schultz thanked staff for drafting this initial resolution, which helped various AMVET, American Legion, and VFW Posts generate their own resolutions.

VIII. New Business/Communications

**1. APPROVAL AND PASSAGE OF RESOLUTION 2021-006 A RESOLUTION GRANTING APPROVAL TO OPERATE AN OUTDOOR MERCHANDISE DISPLAY AND SALES ESTABLISHMENT FOR THE LOWES LOCATED AT 1660 NORTH MILWAUKEE AVENUE**

Motion by Trustee Marquardt, second by Trustee Schultz to approve Resolution 2021-006 granting approval to operate an outdoor merchandise display and sales establishment for the Lowes located at 1660 North Milwaukee Avenue subject to the conditions listed in the resolution.

Roll call vote:

AYES: 7 – Takaoka, Oppenheim, Marquardt, Forster, Koch, Schultz, Byrne

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

**2. APPROVAL AND PASSAGE OF RESOLUTION 2021-007 A RESOLUTION GRANTING APPROVAL TO OPERATE AN OUTDOOR MERCHANDISE DISPLAY AND SALES**

**ESTABLISHMENT FOR THE HOME DEPOT LOCATED AT 493 NORTH MILWAUKEE AVENUE**

Motion by Trustee Marquardt, second by Trustee Koch to approve Resolution 2021-007 granting approval to operate an outdoor merchandise display and sales establishment for the Home Depot located at 493 North Milwaukee Avenue subject to the conditions listed in the resolution.

Roll call vote:

AYES: 7 – Forster, Koch, Marquardt, Takaoka, Schultz, Oppenheim, Byrne

NAYS: 0 – None

ABSENT AND NOT VOTING: 0 - None

Motion carried.

Trustee Schultz recognized Assistant Village Manager Jon Petrillo and awarded a certificate of appreciation from AMVETS Post 66 for his generous donation of a computer to the Post. Trustee Schultz also thanked him for his service to our Country, and the community.

**IX. Recess / Adjournment**

Motion by Trustee Schultz, second by Trustee Marquardt to adjourn the Board Meeting and go into Committee of the Whole.

Roll call vote:

AYES: 7 – Koch, Marquardt, Oppenheim, Schultz, Forster, Takaoka, Byrne

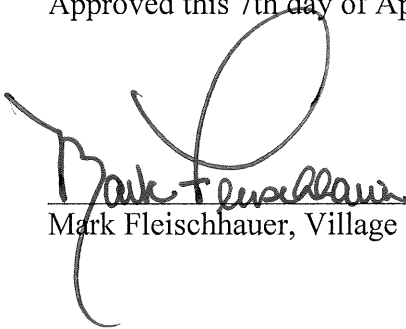
NAYS: 0 – None

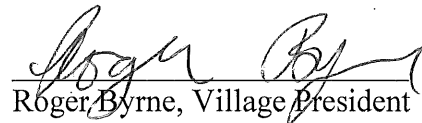
ABSENT AND NOT VOTING: 0 - None

Motion carried.

The Village Board meeting was adjourned at 7:28 PM.

Approved this 7th day of April 2021.

  
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Mark Fleischhauer, Village Manager

  
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Roger Byrne, Village President