

RESOLUTION 2018-022

A RESOLUTION GRANTING APPROVAL TO OPERATE AN OUTDOOR SPECIAL EVENT FOR WINDY CITY AMUSEMENTS LOCATED AT 1000 LAKEVIEW PARKWAY

WHEREAS, Windy City Amusements in cooperation with the Vernon Hills Park District, has submitted an Outdoor Establishment permit application and plan for authorization to operate a special event at 1000 Lakeview Parkway; and

WHEREAS, the property, as described herein is located within the B-1, General Business District; and

WHEREAS, Section 13.7.6 of the Zoning Code authorizes the Village Board to approve outdoor uses within the B-1 General Business District; and.

WHEREAS, the Board of Trustees, having reviewed and considered the request for an outdoor special event at their meeting on April 3, found that the application and plan sufficiently comply with Section 13.7.6 of the Zoning Code and which, in its judgment, would justify it in recommending approval of the Outdoor special event.

NOW, THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Vernon Hills, Lake County, Illinois, that the Village of Vernon Hills will allow Windy City Amusements to operate an outdoor special event, conditioned upon:

1. The special event will take place from Friday, May 18 through Sunday, May 20, 2018.
2. The permitted hours of operation shall be: Friday 5:00 pm – 10:00 pm; Saturday 1:00 pm – 10:00 pm; and Sunday 1:00 pm – 9:00 pm.
3. Windy City Amusements is required to submit a list of all employees working at the carnival to the Vernon Hills Police Department at least seven (7) days in advance of the event.
4. Windy City Amusements is required to hire two (2) off duty Vernon Hills' police officers to be on site during the operating hours of the carnival. Fantasy Amusement Company shall be responsible to pay the cost of the officers at a rate determined by the Village.
5. Compliance with the application and site plan dated March 14, 2018.
6. Garbage receptacles shall be provided and the general vicinity shall be cleaned immediately following each day of the event.

Dated this 17th day of April, 2018

Adopted by roll call vote as follows:

AYES: 5 – Oppenheim, Hebda, Schultz, Marquardt, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Takaoka

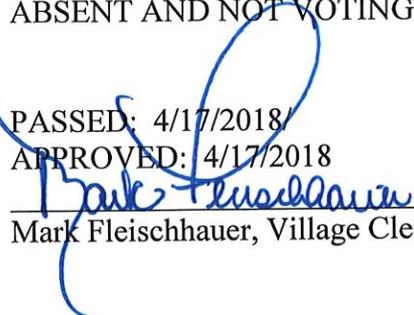


Roger L. Byrne, Village President



PASSED: 4/17/2018/

APPROVED: 4/17/2018



Mark Fleischhauer, Village Clerk

Village of



290 Evergreen Drive · Vernon Hills, IL 60061-2999 · 847-367-3700

SPECIAL EVENT PERMIT APPLICATION

Event Title/Name: Park District Family Scholarship Carnival Fundraiser

Date(s) & Hours of Operation of Event (include rain date if applicable): May 18-20, 2018

Friday 5-10pm, Saturday 1-10pm, Sunday 1-9pm

• **SPECIAL EVENT PERMIT**

Please describe in detail the type of entertainment/event you plan on conducting. carnival

Fundraiser for the Park District Family Scholarship Program

Did you have a Special Event Permit issued during the last calendar year? Yes No

What is the expected attendance? 250-500 revolving attendance

Will the event include fireworks, campfires, or other fire-related amenities? Yes No

Attach a list of all amusement rides, exhibits, names of personalities, or other forms of entertainment with this application and the company(s) responsible for providing the same.

• **LOCATION**

Address: 1000 Lakeview Parkway

Will any Village of Vernon Hills grounds or facilities be used? Yes No

Will public roadways or bike paths be used? Yes No

Will there be entertainment at the event? Yes No

Will any Village of Vernon Hills parks be used? Yes No

If yes, have you received approval? Yes No

Name of Park District employee who granted approval: Jeff Fougousse

Describe facilities and duration: former Opa property parking lot

Approval of this aspect of the application does NOT grant exclusive permission to the applicant to use municipal property, the public right-of-way nor does it guarantee availability of parking. Applicants should be aware when requesting the use of municipal grounds that these grounds are available throughout the year for passive recreation and therefore, it is very possible that others will be using the property at the same time as the applicant. Also note, applicants must provide a General Liability Policy or Special Events Policy in the amount of \$1,000,000 as proof of insurance. The Certificate of Insurance must name the Village as the Additional Insured. No electrical service is available for use by an applicant as part of an approved activity on village grounds or open flame or fire is allowed as part of an activity unless specifically approved.

TEMPORARY SIGN PERMIT

Temporary signs shall be limited to non-projecting wall signs, attached ground signs, or banners not attached to buildings. Total signage shall not exceed 50 square feet. The use of any temporary signage is prohibited on roofs. Please submit a site plan or location map indicating placement of sign. Please contact the Community Development Department for temporary signage regulations at 847.367-3704.

Will there be any signs? Yes No Type of Sign: _____

Location of sign: _____

Size of sign: _____ Height of sign: _____

LIQUOR LICENSE

Will alcohol/liquor be served at this event? Yes No
If yes, a liquor license may be required to be obtained from the Liquor and Licensing Commission. Contact the Community Development Department for more information at 847.367-3700.

Do you already have a Village of Vernon Hills Liquor License? Yes No

If yes, what is the Liquor License class type? _____

TENT/TEMPORARY STRUCTURE PERMIT

Will there be any tents or temporary structures at this event? Yes No
If yes, how many and what size are they? _____

Attach a copy of the Certificate of Flame Resistance for each tent. Depending upon the type of tent and the time of day the tent will be occupied, an electrical permit may be required, and can be obtained from the Building Division.

Tent Installer:	Telephone
	Number:
Address:	Contact Name:

ELECTRICAL PERMIT

An electrical permit may be required for the use of additional electrical equipment. *Attach a simple line drawing to this application indicating each device being used, its fusing, and its power source. Please describe below any electrical equipment that will be used. (Attach an additional sheet if necessary.)*

Will temporary power be used? Yes No

If yes, describe type, source, and location: we will provide our own generators

Electrical Contractor Name: Windy City Amusements Inc. Anthony Salerno Jr Telephone Number: 630-327-7152

Address: 215 West St., Geneva, IL 60134

License Number: 18-00000362 License obtained from: City of Naperville

SECURITY

Please explain the steps to be taken to monitor the number of persons in attendance. _____

How will pedestrian access to the event be controlled? _____

How will vehicular access to the event be controlled? _____

Will public roadways or bike paths be used or will the event have an effect on traffic (including any street closures)? Yes No If yes, please explain: _____

Will there be event marshals on site? Yes No If yes, how many? _____

Will there be private security on site? Yes No

Security Company Name: _____

Security Company Address: _____

Contact Person's Name on site the day of event: _____

Telephone Number: _____

Please explain what type of security will be at the event and the number of security persons: _____

REQUEST FOR SERVICES

The Village of Vernon Hills understands that fire, police, public works services and/or other municipal services may be necessary at events that attract a large number of participants/spectators. For this reason, businesses, non-profit organizations, or public service agencies may request that the village provide these at an event. The village may charge the applicant for these services. An estimate of these charges will be provided upon review of this application.

Is the assistance of village personnel or equipment needed? Yes No

- | | | |
|---|--|---------------------------------------|
| <input checked="" type="checkbox"/> Police Department | <input type="checkbox"/> Fire District | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> Lake County Public Health | <input type="checkbox"/> Building Division | <input type="checkbox"/> Other |

Has village support been required for previous events? Yes No

Please specify what is being requested and why: requesting 2 officers for
the event

RESTROOM FACILITIES

Will restroom facilities/port-o-lets be provided? Yes No
Show the number of restroom facilities on plan.

RAFFLE LICENSE

Will there be a raffle or raffle related activity at this event? Yes No

If yes, a raffle license is required to be obtained. A separate application must be submitted to the Community Development Department and approved by the Village Board. For additional information phone (847) 367-3700.

CHARITABLE ORGANIZATION FUNDRAISING

Will there be fundraising activities at this event? Yes No

If yes, name of organization and local representative: _____

Representative: _____ Phone: _____

ACKNOWLEDGEMENT AND SIGNATURE

Hold Harmless Statement: The applicant hereby agrees to indemnify and hold harmless the Village of Vernon Hills, its Corporate Authorities, officers, agents, and employees from and against any and all claims, suits, damage, causes of action, judgments, loss, costs, expenses, and attorney's fees arising out of personal injury, including death, property loss, or theft sustained by any person on the premises during or as a result of the applicant's misuse of the property. I hereby further certify that the information provided in this application is true and correct to the best of my knowledge and that I have not provided false or misleading information. I understand that the failure to supply adequate or correct information will subject to revocation of permission to hold such event.

Applicant Signature: Anthony Salerno Date: 3-14-18

Print Applicant's Name and Title: Anthony Salerno Pres.

Address: 914 W. Main St., St. Charles, IL 60174

Phone: 630-443-4547 Cell: 630-327-7152

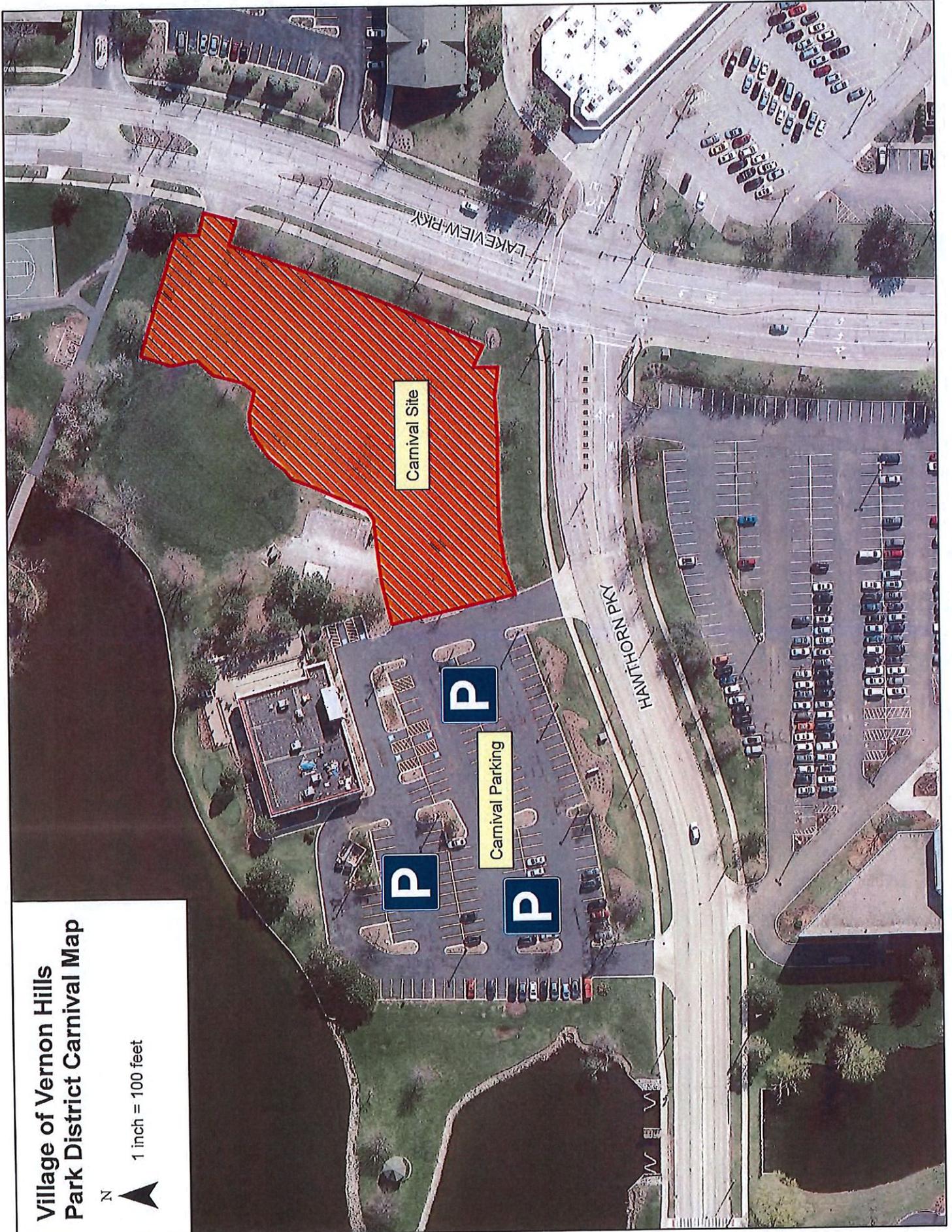
Office Use Only

Building Division	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Comments Attached
Public Works Department	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Comments Attached
Police Department	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Comments Attached
Fire District _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Comments Attached
Lake County Health Dept.	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> Comments Attached

Village of Vernon Hills Park District Carnival Map



1 inch = 100 feet



**VILLAGE OF VERNON HILLS
RESOLUTION NO. 2018-021**

**A RESOLUTION AUTHORIZING SIGNATURES FOR THE VILLAGE OF VERNON HILLS
SUMMER CELEBRATION BANK ACCOUNTS**

WHEREAS, the Village of Vernon Hills, County of Lake, State of Illinois (*"the Village"*) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

WHEREAS, First American Bank has been previously authorized by the President and Village Board of Trustees (*"Village Board"*) as approved depositories for the Village; and

WHEREAS, financial institutions require that the Village Board adopt a resolution to designate those persons who are authorized signatures for the deposit of Village funds, or periodic disbursement of funds deemed payable by the Village; and

WHEREAS, the Village Board now desires to update authorized signatories to include the following individuals:

Roger Byrne, Village President
Mark Fleischhauer, Village Manager
Joseph Carey, Assistant Village Manager /Community Development Director
Nicole Larson, Finance Director / Treasurer
Brian Bourdeau, Assistant to the Finance Director
Kathy Zerillo, Summer Celebration Treasurer*
**Signatory on Summer Celebration Account Only*

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, as follows:

SECTION 1: AUTHORIZATION OF UPDATES TO SIGNATORIES. The signatories listed above are hereby approved and the Finance Director is hereby authorized to execute all required documents to update records at First American Bank.

SECTION 2: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval by a majority of the members of the Village Board.

SECTION 3: RESOLUTION NUMBER: This Resolution shall be known as Resolution Number 2018-021.

Dated this 17th day of April, 2018

Adopted by roll call vote as follows:

AYES: 5 – Oppenheim, Hebda, Schultz, Marquardt, Koch

NAYS: 0 - None

ABSENT AND NOT VOTING: 1 - Takaoka



Roger L. Byrne, Village President

PASSED: 4/17/2018/

APPROVED: 4/17/2018



Mark Fleischhauer, Village Clerk