

**VILLAGE OF VERNON HILLS  
ORDINANCE 2022-022**

**AN ORDINANCE AUTHORIZING APPROVAL TO WAIVE THE COMPETITIVE BIDDING PROCESS AND AWARD A CONTRACT TO DIVERZIFY TO REPLACE CARPETING AT THE VILLAGE HALL FOR AN AMOUNT NOT TO EXCEED \$82,000**

**WHEREAS**, the Village of Vernon Hills, County of Lake, State of Illinois (“*the Village*”) is a duly organized and existing municipality and unit of local government created under the provisions of the laws of the State of Illinois, and is operating under the provisions of the Illinois Municipal Code; and

**WHEREAS**, the Village of Vernon Hills owns and maintains multiple buildings and facilities including the Police Department, Communications Center, Village Hall, Arbortheater, VHAC, and Metra Station; and

**WHEREAS**, staff delineated a total of \$82,000 within the FY2022 budget account (0209049-550030) to remove and replace carpeting throughout the upper-level offices in the Village Hall; and

**WHEREAS**, staff sought proposals from three (3) contractors who specialize in carpet installation with Diverzify providing the lowest proposal in the amount of \$76,300.50; and

Diverzify	\$76,300.50
Empire	\$76,619.44
Crown Coverings	\$91,256.00

**WHEREAS**, Diverzify (formerly Mr. David’s Carpet) has provided the Village with quality service in the past and has proven to be a reliable and dependable source; and

**WHEREAS**, staff recommends the contract be awarded to Diverzify for an amount not to exceed \$82,000; and

**WHEREAS**, a contingency amount of \$5,699.50 will be available for any unanticipated expenditures; and

**WHEREAS**, expenditures over \$25,000 require Board of Trustee approval.

**NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1: EXECUTION OF AGREEMENT:** The Village Manager is hereby authorized to execute all documents required for carpet to be removed and replaced by Diverzify at the Village Hall for an amount not to exceed \$82,000.

**SECTION 2: AUTHORIZATION & RELEASE OF PAYMENT:** The Finance Director is hereby authorized to make payments to Diverzify for an amount not to exceed \$82,000.

**SECTION 3: EFFECTIVE DATE:** This Ordinance shall be in full force and effect from its passage and approval.

**SECTION 4: ORDINANCE NUMBER:** This Ordinance shall be known as Ordinance Number 2022-022.

Dated the 15<sup>th</sup> of March, 2022

Adopted by roll call votes as follows:

AYES: 6 – Takaoka, Forster, Oppenheim, Schenk, Marquardt, Koch

NAYS: 0 – None

ABSENT AND NOT VOTING: 1 - Byrne

  
Thom Koch, Chairman Pro Tem

PASSED: 03/15/2022

APPROVED: 03/15/2022

ATTEST: 03/15/2022

  
Kevin Timony, Village Clerk



VILLAGE OF VERNON HILLS

ORDINANCE NO. 2022-022

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PROCESS AND AWARD A CONTRACT TO DIVERZIFY TO REPLACE CARPETING AT  
THE VILLAGE HALL FOR AN AMOUNT NOT TO EXCEED \$82,000

THE 15<sup>th</sup> DAY OF MARCH 2022

Published in pamphlet form by the Authority of the  
President and Board of Trustees of the Village of  
Vernon Hills, Lake County, Illinois, this  
15<sup>th</sup> day of March, 2022



AFFIDAVIT OF SERVICE

STATE OF ILLINOIS     )  
  )  
COUNTY OF LAKE     )

I, KEVIN TIMONY, BEING FIRST DULY APPOINTED, DEPOSES AND SAYS ON OATH THAT AS VILLAGE CLERK OF THE VILLAGE OF VERNON HILLS, HE DID CAUSE THE FOREGOING CERTIFICATE FOR ORDINANCE NO. 2022-022 AN ORDINANCE AUTHORIZING APPROVAL TO WAIVE THE COMPETITIVE BIDDING PROCESS AND AWARD A CONTRACT TO DIVERZIFY TO REPLACE CARPETING AT THE VILLAGE HALL FOR AN AMOUNT NOT TO EXCEED \$82,000 TO BE POSTED IN THE VILLAGE HALL AS REQUIRED BY LAW FROM MARCH 15, 2022 TO MARCH 25, 2022.

  
\_\_\_\_\_  
Kevin Timony, Village Clerk

SUBSCRIBED AND SWORN TO BEFORE  
THIS 15<sup>th</sup> DAY OF MARCH 2022

  
\_\_\_\_\_  
Notary Public

