

**VILLAGE OF VERNON HILLS  
ORDINANCE 2022-026**

**AN ORDINANCE AUTHORIZING THE DISPOSITION OF VILLAGE PROPERTY**

**WHEREAS**, the Village of Vernon Hills is a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

**WHEREAS**, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare; and

**WHEREAS**, the Corporate Authorities of the Village of Vernon Hills wish to enact requirements for the disposition of Village property.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF VERNON HILLS, LAKE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:**

**SECTION 1:** Personal Property owned by the Village may be disposed of in the following manner:

**(A) Disposition of Village Property Under One Thousand Dollars (\$1,000.00) in Value.**

(1) The Village Manager is authorized to dispose of any personal property of the Village with an original purchase value under one thousand dollars (\$1,000.00), when in his or her opinion such personal property is no longer necessary or useful to the Village. The disposition of such property may be completed by any of the following methods:

(a) Sale of the personal property in such a manner as the Village Manager may designate including, but not limited to auction, internet auction, direct sale, internet direct sale, or sale through an agent or broker. Such sale may be made with or without advertising the sale.

(b) Conversion of the personal property into some other form that is useful to the Village by using materials or parts from the personal property.

(c) A trade-in or conveyance of the personal property as part of the purchase price on the purchase of any similar new article, provided however, that no property shall be used as a trade-in for any purchase of an article over twenty-five thousand dollars (\$25,000.00) in value except upon the receipt of a competitive bid unless such competitive bidding is waived or not applicable, as provided by ordinance.

(2) When the original purchase value of the personal property is less than five hundred dollars (\$500.00), approved by resolution passed by a simple majority of the corporate authorities then holding office, or when the Village Manager has attempted to dispose of the personal property as provided herein and has been unable to do so, the Village Manager is authorized to donate such personal property to another governmental agency, not-for-profit or charitable organization.

(3) The Village Manager is authorized to dispose of any village personal property that is no longer necessary or useful to the Village and has a value under \$100.

(4) Whenever any personal property is disposed of under subsections (1), (2) or (3) of this section, the Village Manager shall report such disposition to the corporate authorities in writing within seven days of disposition. The Village Clerk shall maintain a list of all surplus property disposed of pursuant to this section.

**(B) Disposition of Village Property Over One Thousand Dollars (\$1,000.00) in Value.**

(1) When, in the opinion of the Village Board of Trustees, any Village-owned personal property with an original purchase value over one thousand dollars (\$1,000.00) is no longer necessary or useful to the Village, such personal property may be disposed of by resolution passed by a simple majority of the Village Board then holding office.

(2) The disposition of such personal property may be completed in any of the following ways:

(a) Sale of the personal property in such a manner as the Village Board may designate including, but not limited to auction, internet auction, direct sale, internet direct sale, or sale through an agent or broker. Such sale may be made with or without advertising the sale as the Village Board may direct.

(b) Conversion of the personal property into some other form that is useful to the Village by using materials or parts from the personal property.

(c) A trade-in or conveyance of the personal property as part of the purchase price on the purchase of any similar new article, provided however, that no property shall be used as a trade-in for any purchase of an article over twenty-five thousand dollars (\$25,000.00) in value except upon the receipt of a competitive bid unless such competitive bidding is waived or not applicable, as provided by ordinance.

(d) Donation of such personal property to another governmental agency, not-for-profit or charitable organization or to otherwise dispose of such property and determined by the Village Board to be in the best interests of the Village.

**(C) Disposition of Village Property to Village of Vernon Hills Employees.**

Disposition of Village personal property to Village of Vernon Hills employees is prohibited.

**SECTION 2:** The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

**SECTION 3:** This Ordinance shall be in full force and effect from and after its passage and approval by law.

Dated the 5<sup>th</sup> Day of April, 2022

Adopted by roll call votes as follows:

AYES: 4 – Forster, Oppenheim, Marquardt, Koch

NAYS: 0 - None

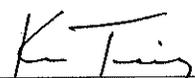
ABSENT AND NOT VOTING: 3 – Schenk, Takaoka, Byrne

  
Thom Koch Jr., Chairman Pro Tem

PASSED: 04/05/2022

APPROVED: 04/05/2022

ATTEST: 04/05/2022

  
Kevin Timony, Village Clerk

